Abstract of the Disclosure

In a single software package including a data entry interface that supports entry of data in multiple formats including in "word-processing" format, and in "spreadsheet" format for numerical processing of the numerical data, all personal data of a user can be entered into a single personal data file of a single program. By the single software package, data is made easily accessible and transportable. The flexibility and convenience of data organization of "word processing and numerical" data and retrieval afforded by the single software package may provide an improved quality of life for a user by freeing time and resources of the user.

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